



# ASIA MEDIA SUMMIT

24 - 26 May 2016 · Incheon · Korea

## INFORMATION ON INCHEON

### 1. PASSPORT AND VISA

Foreign nationals entering Korea are required to have a valid passport and a Korean visa assigned by overseas branch of Korean embassy or consular offices. However, many are now permitted visa-free for a limited period under certain conditions following the "Citizens of the Countries under the Visa Exemption Agreement".

#### 1.1. Designated Countries & Regions Granted Visa-Free Entry to Korea

Allowed to stay in Korea for up to 90 days only (unless otherwise specified below).

Countries	
General Passport (28)	Australia, Brunei (30), Egypt (30), Fiji (30), France, Germany, Hong Kong, Japan, Kazakhstan (30), Kuwait, Macau, Malaysia, Mauritius (30), Micronesia (30), Netherlands, Oman (30), Palau (30), Qatar (30), Samoa (30), Saudi Arabia (30), Singapore, Sweden, Switzerland, Thailand, Tonga (30), Tunisia (30), UAE (30), UK
Diplomatic Passport (42)	Australia, Bangladesh, Brunei (30), Cambodia (60), China (30), Egypt, Fiji (30), France, Germany, Hong Kong, India, Indonesia (30), Iran, Japan, Kazakhstan, Kuwait, Laos, Lebanon (30), Macau, Malaysia, Mauritius (30), Micronesia (30), Mongolia, Myanmar, Netherlands, Oman, Pakistan, Palau (30), Philippines, Qatar (30), Samoa (30), Saudi Arabia (30), Singapore, Sweden, Switzerland, Thailand, Tonga (30), Tunisia (30), UAE (30), UK, Uzbekistan (60), Vietnam (90)
Foreign Government Official (41)	Australia, Bangladesh, Brunei (30), Cambodia (60), China (30), Egypt, Fiji (30), France, Germany, Hong Kong, India, Indonesia (30), Iran, Japan, Kazakhstan, Kuwait, Laos, Lebanon (30), Macau, Malaysia, Mauritius (30), Micronesia (30), Mongolia, Myanmar, Netherlands, Oman, Pakistan, Palau (30), Philippines, Qatar (30), Samoa (30), Saudi Arabia (30), Singapore, Sweden, Switzerland, Thailand, Tonga (30), Tunisia (30), UAE (30), UK, Vietnam (90)

In order to check whether you're allowed to enter Korea without visa issuance and other requirements, please contact the Korean immigration offices or visit the following website for confirmation.

<http://www.mofat.go.kr/ENG/visa/application/index.jsp>

#### 1.2. Countries required visa issuance

Visa Issuance Application Form, passport, a photo in a standard format, issuance fee, and invitation letter are needed for visa issuance.

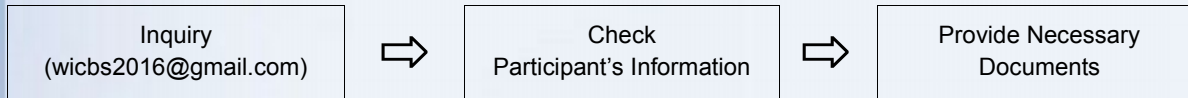
Countries	
General Passport (27)	Afghanistan, Bangladesh, Bhutan, Botswana, Cambodia, China, India, Indonesia, Iran, Laos, Lebanon, Maldives, Mongolia, Mozambique, Myanmar, Nepal, Pakistan, Palestine, Papua New Guinea, Philippines, Sri Lanka, Sudan, Syria, Tanzania, Timor-Leste, Uzbekistan, Vietnam
Diplomatic Passport (13)	Afghanistan, Bhutan, Botswana, Maldives, Mozambique, Nepal, Palestine, Papua New Guinea, Sri Lanka, Sudan, Syria, Tanzania, Timor-Leste
Foreign Government Official (14)	Afghanistan, Bhutan, Botswana, Maldives, Mozambique, Nepal, Palestine, Papua New Guinea, Sri Lanka, Sudan, Syria, Tanzania, Timor-Leste, Uzbekistan



**ASIA MEDIA SUMMIT**  
**24 - 26 May 2016 · Incheon · Korea**  
**INFORMATION ON INCHEON**

### 1.3. Support Process of KOREAN Secretariat

Should you have inquiries about assistance of visa issuance, please contact the secretariat via email.



## 2. ARRIVAL AT INCHEON AIRPORT



### 2.1. Customs Allowances

All visitors who enter Korea must submit a written baggage declaration to a customs officer upon entry. If a passenger declares non-duty free articles voluntarily, the declared amount will be accepted and the clearance procedure will be expedited, unless the declared price of articles is questionable.

More information about customs allowances and currency regulation can be found at the website: [www.customs.go.kr](http://www.customs.go.kr)

### 2.2 Immigration Clearance

From January 2012, any inbound foreign visitor aged 17 or older who is arriving at any port or airport in Korea is required to go through a mandatory fingerprint and facial recognition registration process. The collected information will be utilized to protect locals as well as foreign visitors from various possible crimes as well as to bolster public security.

The mandatory information registration process is waived for the following persons: foreign government officials and international Organization representatives, as well as their families; and visitors on official invitation by the heads of the nation's central government.

### 2.3 Documents

Please complete the declarations handed out during your flight by the flight attendants in order to expedite arrival procedures.

#### 1. Arrival Card

Visitors who will enter into the Republic of Korea are required to submit the arrival card. Korean passport holders and foreign registered citizens staying more than 90 days in Korea are not required to submit the arrival card.

#### 2. Customs Declaration Form

Individuals need to fill out one customs declaration form each. Only one customs declaration form will be required to be filled out per family.

#### 3. Quarantine Questionnaire

Passengers and crew who have been to countries infected by cholera, yellow fever, or pests must fill this out.



**ASIA MEDIA SUMMIT**  
**24 - 26 May 2016 · Incheon · Korea**  
**INFORMATION ON INCHEON**

### 3. CURRENCY EXCHANGE

The official currency of Korea is the Won (KRW). Coins come in denominations of 10KRW, 50 KRW, 100KRW and 500KRW, while banknotes come in denominations of 1,000KRW, 5,000KRW, 10,000KRW and 50,000KRW.

Regarding currency exchange, foreign currencies can be exchanged at banks and Money Exchange Office. 1USD is equivalent to approximately 1,183.55KRW (as of March 2016)

### 4. TRANSFER TO THE HOTEL

There are two international airports near Incheon (Seoul). Please check your arrival as well as departure airports for your flight. For your flight reservation please be informed that Incheon International Airport has a lot more flight schedules and also offers easier access to the venue.

#### 4.1 From Incheon Airport (ICN) to Hotel



#### Limousine (Express Bus)

Travel time will be about 30 minutes to the Oakwood Premier Hotel and Orakai Songdo Park Hotel.

- Bus No.: 6707B(KAL Limousine)
- Bus Interval: Every 20~25 minutes / 5:43am~22:10pm
- Traveling Time: About 30 minutes (varies on traffic)
- Ticket Fare: 7,000 (KRW).
- The staff in the information desk will help you buy the bus ticket.



#### Taxi

- Fee: Taxi Fare ranges from 30,000 ~ 40,000 KRW (Receipt can be collected from driver if needed)
- Available 24 hours (24:00 ~04:00 additional 20% late night premium)
- Take Taxi at Exit Gate 7C for an arrival to Songdo Area.
- The deluxe taxi is black with yellow sign on the top. The basic fare and the fare for additional distance are higher than regular one.



#### 4.2 From Gimpo Airport to Hotel



#### Limousine (Express Bus)

There is no direct transportation available to Songdo area by limousine or city bus services.

#### Taxi

- Taxi Fare ranges from 50,000~60,000KRW (Receipt can be collected from driver if needed)
- Available 24 hours (24:00~04:00 additional 20% late night premium)

We highly recommend you to take a taxi.



Standard Taxi



Deluxe Taxi



International Taxi



**ASIA MEDIA SUMMIT**  
**24 - 26 May 2016 · Incheon · Korea**  
**INFORMATION ON INCHEON**

### **5. ASIA MEDIA SUMMIT VENUE**



The AMS and the pre-summit events will be held at Incheon Songdo Convensia Center

- Address: 123 Central Street, Songdo-dong, Yeonsu-gu, Incheon, KOREA
- Phone: +82-32-210-1114
- Website: [www.songdoconvensia.com/site\\_eng/](http://www.songdoconvensia.com/site_eng/)

The Registration Desk for the AMS 2016 will be opened on 22 May at the foyer on the 1<sup>st</sup> floor, Convensia.

Operating hours are from 8 a.m. to 6 p.m.

### **6. BREAKFAST, LUNCH, DINNER**

Breakfast is included in your hotel room rate.

During the AMS and Pre-Summits the organisers will serve refreshments and snacks during the morning and afternoon coffee breaks and lunch will be provided from 22 – 25 May.

A Gala Dinner and a Cultural Show will be held on 24 May.

Near the event venue, there are various types of restaurants.  
You may get a meal for anything between 8,000KRW and 10,000KRW

### **8. TRANSPORTATION WITHIN INCHEON**

#### **Public Bus:**

- Bus is the major transportation in Korea.
- Bus is based on a flat rate and you can pay bus fares with cash or transportation card.
- 1,250KRW basic fare (local), 2,500KRW basic fare (express)

#### **Subway:**

- You can pay with transportation cards (post payment card or advanced payment card) or with a single journey fare card.
- In the case of transportation cards, you can use both bus and subway, and transfer between bus and subway. You can only use a single journey fare card for subway rides.
- You may get back the 500KRW deposit in the single journey fare card through the deposit refund machine at subway stations.
- 1,350KRW basic fare. Subway fares increase as travel range increases.
- More information about the public transportation can be found at the website: <http://english.incheon.go.kr/posts/1831/6207>



**ASIA MEDIA SUMMIT**  
**24 - 26 May 2016 · Incheon · Korea**  
**INFORMATION ON INCHEON**

**Taxi:**

- **General Taxi\*:**
  - As a means of transportation to move to the desired destination at once.
  - Fewer than 4 passengers can ride.
  - The basic cost starts at 3,000KRW (2015 standard) and according to travel range, costs goes up by 100KRW.
  - There is 20% extra charge after 12am.
  - Call Taxi: You can call the taxi company and tell them your address so that they can pick you up.
  - Some companies' base costs may be expensive.
- **Deluxe Taxi (Black)\*:**
  - Vehicle and service are better than general taxis.
  - Basic fare starts at 5000KRW and fare increases by 200KRW according to travel distance.

*\* Additional charges applied by car mileage and running time.*

**9. CLIMATE**

The month of May in Korea is springtime. The weather is mostly clear and dry. This year, the average temperature is expected to be a little bit higher than usual (18.6°C).

**10. SHOPPING**



**NC Cube Mall / Canal Walk Shopping Street**

Address: 87, Art center-daero, Yeonsu-gu (Songdo-dong), Incheon.

**Lotte Mart (Songdo) Shopping Mall**

Address: Convensia-daero, Yeonsu-gu (Songdo-dong), Incheon.



## **11. SECURITY**

Although Incheon is a relatively safe city, it is advisable to observe the normal precautionary rules, pickpockets and thieved prey especially on tourists and foreigners.

When you move around town, we suggest you to observe the following safety rules:

- Leave all valuables in the hotel's safe boxes.
- Only carry as much money with you as you will need.
- Carry your money and valuables in a safe bag or pocket close to your body.

## **12. INTERNET AND MOBILE**

Internet service is often provided in public places such as airports, train stations, and bus terminals in Korea. PC rooms and Internet cafes are also great places to get internet service and easy to find throughout the country.

In addition, many of popular tourist sites are equipped with free Wi-Fi connections as well help international visitors to stay connected with friends and families back at home.

If you want to use your mobile in Korea, you can buy a SIM card in convenient store.

Overseas roaming service usually charge quite high cost. Please be careful to use your mobile when it is automatically roamed.

## **13. EXCURSION: KOBA 2016**

This 2016, 26<sup>th</sup> KOBA SHOW is held and co-organised by Korea E & EX and KOBETA (The Korea Broadcasting Engineers & Technicians Association).

The first of its kind was held in 1991 for the enhancement of the Korean broadcasting culture and the development of image, sound and lighting industry in Korea.

More information about KOBA 2016, please visit their official website: [www.kobashow.com/eng](http://www.kobashow.com/eng)

The lunch will be provided by courtesy of the KOBA organisers.

## **14. DEPARTURE**

Check your departure time and airport carefully.

You may use the same means of transport to the airport as your arrival. You can also ask any city taxi to get the airport. You may contact your hotel's concierge should you require any assistance. A cheaper and quite in time option is to take a limousine bus from your hotel.

There is no airport tax to be paid on departure. All taxes are included in your airfare.

**We wish you a pleasant stay in Incheon  
and a successful time at the 13<sup>th</sup> Asia Media Summit**